

## Library Director's Report

May 2024

Since the Board meeting in April, library staff and I have been at work on the following:

- On Wednesday, May 1, I met with some members of the former Friends of the Oshkosh Public Library to discuss the history of the organization and to discuss ideas for its re-formation and ways to make membership attractive to those in the community looking to volunteer and fundraise.
- On Friday, May 3, I met with City Finance Director Julie Calmes to discuss various matters, including endowment money related to the library held by the City and the need for the City to have access to means for monitoring how the library spends donated money for reporting and compliance purposes.
- On various days throughout the month, I and other staff met with vendors related to our ARPA-funded projects, specifically the white noise suppression system and digital signage. The white noise project is moving quickly; as of May 20, I have signed a quote/work order with IAV-WAV, an audio-visual contractor. That install is expected to begin in June. Lisa Voss and her team have been taking part in meetings and walk-throughs with a reputable digital signage vendor and we await their final quote.
- Mr. David Green began as half-time custodian on May 6 and has performed as per expectations and beyond thus far.
- On May 20, I did the last of several training sessions with staff at both management and line level related to group work projects mentioned in April's report. I will give progress reports to this body at intervals.
- In May, I worked on the CIP budget and, after discussion with Public Works, all of this department's capital improvement requests have been accepted by them; this includes funding for new elevators in the library, a waterless fire suppression system in a data closet, a new accordion fire door for the main stairs and new carpeting for the third floor. The library's scheduled CIP review meeting with City administration is June 4.
- By the time of this meeting, the library will have operated for two days under the 9am open time and new behavior policy. I will be prepared to report on early outcomes.
- Library staff continue to work on the website upgrade project and thus far the project is on schedule. Public feedback has been part of this process.
- Work to replace the library's rubber membrane roof begins in early June (it has been pushed back a couple of times) and is expected to take about a week, with some noise but otherwise no serious disruptions are expected.

Respectfully Submitted,

Darryl Eschete